

# ARUN DISTRICT COUNCIL

## REPORT TO STANDARDS COMMITTEE ON 18 FEBRUARY 2021

**SUBJECT: Local Assessment (Case and Hearings) Procedure Review**

**REPORT AUTHOR: Solomon Agutu – Interim Monitoring Officer**

**DATE:** February 2021

**EXTN:** 37432

**PORTFOLIO AREA:** Corporate Support

### **EXECUTIVE SUMMARY:**

This report deals with the Review of the Case Assessment and Case Hearings review of the Local Assessment Process conducted by Hoey Ainscough Associates (HAA).

### **RECOMMENDATIONS:**

The Committee is asked to consider the review and decide on the various options as presented in the document.

### **1. BACKGROUND:**

- 1.1 As part of the Review of the Code of Conduct a review was also requested of the Local Assessment process which consists of a Case Handling procedure and a Case Assessment process. The review was conducted by Hoey Ainscough Associates Ltd (HAA). HAA have now submitted their review and the attached documents consists of the work of HAA as amended for discussion by the Interim Monitoring Officer
- 1.2 Recent experience of the LAP process has highlighted areas which need to be reviewed. HAA were tasked with carrying out that review.

### **2. PROPOSAL(S):**

Committee to receive and consider reviewed process.

### **3. OPTIONS:**

1. To adopt the review by HAA unamended
2. To adopt the review with amendments

### **4. CONSULTATION:**

N/A

Has consultation been undertaken with:	YES	NO
Relevant Town/Parish Council		✓
Relevant District Ward Councillors		✓

Other groups/persons (please specify)		✓
<b>5. ARE THERE ANY IMPLICATIONS IN RELATION TO THE FOLLOWING COUNCIL POLICIES: (Explain in more detail at 6 below)</b>	<b>YES</b>	<b>NO</b>
Financial		✓
Legal	✓	
Human Rights/Equality Impact Assessment		✓
Community Safety including Section 17 of Crime & Disorder Act		✓
Sustainability		✓
Asset Management/Property/Land		✓
Technology		✓
Other (please explain)		✓
<p><b>6. IMPLICATIONS:</b></p> <p>Section 27(1) of the Localism Act 2011 (the Act) provides the authority must promote and maintain high standards of conduct by Members of the authority.</p> <p>Section 27(2) of the Act provides the authority must adopt a code of conduct that is expected of Members when acting that capacity.</p> <p>Local Government Act 1999 requires the Council to continually review the way it works in order to ensure efficiency, effectiveness and economy.</p>		

**7. REASON FOR THE DECISION:**

In order to comply with the statutory requirement to devise a local assessment process and to review it from time to time and ensure a process which is effective and efficient.

**8. BACKGROUND PAPERS:**

N/A